AFMS Group

Afrique du Sud

OFFRE CLÔTURÉE

Technical Supervisor

Plomberie & électricité · Maintenance & Services techniques

LIEU

Présentiel sur site · Type de contrat indéfini

Western Cape, Afrique du Sud

Salaire : Indéfini

CANDIDATURE

place(s) disponible(s)

3 à 5 ans d’expérience

Date limite de candidature : **28/10/2026**

Publiée le 14/10/2026

DESCRIPTION DU POSTE

The AFMS Group (Pty) Ltd is a privately owned company established in 2002 providing specialist services to the built environment sector. We have a national footprint throughout South Africa.

Key Accountabilities / Principal Responsibilities

Primary Duties

- Manage technical maintenance and product development
- Manage Staff
- Manage Administration
- Manage CAFM System
- Contract, SLA and Matrix Management
- Manage Health and Safety Compliance
- Manage Client Relationship

Secondary Duties

Manage technical maintenance

- Manage all technical maintenance requirements and implementation within environment
- Ensure staff are fully conversant with governing standards and ensure compliance with requirements.
- Ensure direct subordinates and contractors to ensure timeous execution of maintenance.

- Give advice, guidance and technical support to subordinates to enhance development of subordinates.

Manage Staff

- Define and allocate duties via formal job descriptions and structured task allocation
- Manage performance via the formal performance management system
- Mentor and train staff – technical and behavioural competencies
- Ensure effective disciplinary and grievance management in order to maintain a positive working environment and enhance performance.

Manage CAFM System

- Ensure that Preventative Maintenance is uploaded in the CAFM for all facilities
- Monitor quality of Maintenance on the CAFM and provide direction and support to ensure the smooth execution of maintenance
- Extract reports for analysis and reporting

Administration

- Manage all administrative elements of the contract
- Implement administrative standards in Procurement, Accounts and CAFM
- Manage the budget
- Ensure implementation of quality management systems

Health and Safety Compliance

- Ensure compliance to all Health and Safety Standards.
- Implement Contractor Health and Safety Management system with staff and sub-contractors. (Management System attached)

Client Relationship

- Maintain a successful business partnership with the client
- Manage all aspects of partner interactions with the client.
- Identify value added opportunities and make proposals or presentations to the client
- Develop, implement and maintain best practice for client services.
- Check, manage and monitor compliance of the SLA.
- Develop an effective, customer based, proactive relationship at all levels with the client.

Development and implementation of the quality management system and continually improving its effectiveness by:

- Communication to the organisation the importance of meeting the client as well as statutory and regulatory requirements
- Establishing the quality policy
- Ensuring the quality objectives are established
- Conducting management reviews
- Ensuring the availability of resources

Management of Soft Services

- Manage Soft Services teams output
- Cleaning, Pest Control, Hygiene,
- Business Support Management
- Document Control

Key Skills and Experience

- Grade 12
- BTech or ND in one of the technical disciplines
- Wireman's License
- Min 3-5 year technical experience in Facilities management environment

Enhanced knowledge of:

- Air conditioning Maintenance
- Electrical Maintenance and procedures
- Equipment and machinery
- OHSA codes and Health and Safety Procedures
- ISO 9000, ISO 14000, ISO 18001
- Technical drawing
- Computer literate
- Good understanding of Labour Relations Act and HR policies and procedures
- Good understanding of BBEEE requirements

People and Management Skill

- Good interpersonal skills;
- Good and proven Leadership skills;
- Able to take control of situations;

- Able to work under pressure;
- Able to meet deadlines;
- Strong negotiating skills;
- Ability to create and maintain budgets;
- Able to manage Contractors and Service Units in line with agreed Service Level Agreements (SLA's);
- Ability to communicate on high level in both verbal and written format
- Customer focused
- Self-motivated;
- Integrity and honesty

Key result areas

- Understand interworking with various teams to ensure client financial compliances
- Understanding that feedback and communication is critical to success

Method of Application

Apply through the employer's recruitment portal (link above).

Source: MyJobMag South Africa — published 14 October 2026. Location: Western Cape. Deadline: 28 October 2026. Experience listed: 3 – 5 years. Qualification listed: Bachelors, Matric, National Diploma.

PRÉREQUIS

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DOCUMENTS À FOURNIR POUR CANDIDATER

- Curriculum Vitae (CV)
- Attestation de travail

CONTACT RECRUTEMENT

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